

## Volunteer Job Descriptions 2006

**Bike Parking** “Free Guarded Bicycle Parking” Volunteers will help check-in and check-out bicycles for festival goers.

**Buddy** Greet and orient performers to festival site and East Lansing. Help transport performers from Marriott to performance stages. Buddies are assigned to one group and need to be available anytime during the entire festival. (Must have full weekend availability.)

**Bucket Brigade** spend your volunteer time near the Music Stages! Provide the opportunity for festival goers to support the festival with a donation as you pass through the crowd. Last year we raised over \$27,000!

**Children’s Area** Facilitate children’s activities (games, crafts and performances) by assisting and encouraging children’s participation, Assist with visitor questions and safety.

**Documentation Assistant (formerly “Logger”)** Accurately log live musical performances and demonstrations in sound booth. Record performances to DAT tapes.

**Folk Arts Marketplace** Work in the Folk Arts Marketplace (craft vending area) Provide general assistance and serve as booth sitters.

**Games Area Assistant** Work in various games areas, including Bingo! Assist in teaching and running the games

**Green Room** Staff the Green Room where food and beverages are provided for performers, volunteers and staff. This is a good job for people who can’t be on their feet too much or need to stay out of the sun.

**Information Booth** Provide information to

the general public, including performance times, restroom locations, transportation options, directions...

**JOATMON- (Jack-of-all-trades, master-of-none, formerly “Floater”)** Act as a fill-in at sites that need assistance during the festival. You never know where you’ll be assigned with this one

**Operations** Assist in the operations office just before and during the festival. Job tasks could range from phone or radio duty to running supplies to stages. Must be able to walk from one end of the site to the other in 10 minutes or less, and be able to lift 25 lbs. Experience with golf cart driving and hand tool use a plus.

**Set-up/Take down crew** Volunteers will set up and/or take down Site signs, Tent signs, Banners (*will use ladders and hand tools*).

**Site Coordinator** Oversee stage seating areas and resolve issues such as seating, crowd control, and lost children.

**Sales, CD** Assist with performer CD sales and sales of shirts and other Festival souvenirs.

**Seniors on the Go-** Drive a golf cart around the Festival Site to help move people of all ages with mobility challenges. Must have valid Drivers’ License.

**Transportation** Transport performers, staff and equipment to music stages. Must be able to safely drive a golf cart.

**Volunteer Registration** Check-in volunteers prior to each shift at the Marriott Hotel.